

1804
R.D.no-232
dt 8/9/20



F.No. V-15/CE/PW/ES-I/2015/4033
अंडमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
मुख्य अभियंता का कार्यालय
OFFICE OF THE CHIEF ENGINEER
अंडमान लोक निर्माण विभाग
ANDAMAN PUBLIC WORKS DEPARTMENT
निर्माण भवन/NIRMAN BHAWAN

Sri Vijaya Puram, dated the 07th September, 2026

CIRCULAR

A copy of Circular dated 31.08.2026 received from the Deputy Secretary (Personnel), A & N Administration, Secretariat which is self-explanatory is forwarded to the following officials for information please.

Engineer Officer
To Chief Engineer

To

1. All Superintending Engineer's under APWD.
2. All Executive Engineer's under APWD.
3. The Executive Engineer, E&M (Plg), CE's Office, Sri Vijaya Puram for uploading the same in departmental website.

Engineer Officer

To Chief Engineer

अंडमान और निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
SECRETARIAT सचिवालय

मुख्य अभियंता का कार्यालय
Office of the Chief Eng
आवक सं. / R.D. No. 15
दिनांक / Dated 31/8/26
अंडमान लोक निर्माण विभाग
Andaman Public Works Dept

सी. ई. / CE
ई. ओ. / EO
स. नि. (प्र.) / AS (P)
स. थ. (जे.) / SE (P)
न. नि. / TCP
स. अ. नि. (नि) / AE (W)

Sri Vijaya Puram, dated the 31st August, 2026

CIRCULAR

It has been observed that the designated Link Officers have been delaying the disposal of e-files pertaining to other Departments, thereby causing constraints in the smooth functioning of day-to-day official work, including matters of utmost urgency.

The Competent Authority has viewed the matter seriously and has directed that all e-files received by the designated Link Officers shall be attended to and disposed of immediately, without any delay.

Further, officers who are on duty-cum-tour to the mainland/inter-Islands shall continue to perform their routine duties and ensure timely disposal of e-files through e-Office.

The above instructions shall be adhered to strictly.

This issues with the approval of the Competent Authority.

[K Ajit Kumar]
Deputy Secretary (Personnel)

[No. 45/2026-PW]
31/8

Copy to:

1. The Sr. PS to Lt. Governor, Lok Niwas, Sri Vijaya Puram.
2. The PS to CS, A & N Administration, Sri Vijaya Puram.
3. The PCCF, ANI, A & N Administration, Sri Vijaya Puram.
4. The DGP, A & N Police, A & N Administration, Sri Vijaya Puram.
5. All Comm-cum-Secretary, A & N Administration, Sri Vijaya Puram.
6. All Secretaries/ Spl. Secretaries/Jt. Secretaries/ Deputy Secretaries, A & N Administration, SVP.
7. All HOD's A & N Administration, SVP.
8. The EDP Section, to upload this Circular to A & N Administration's website.
9. Guard File

Deputy Secretary(Personnel)
31/8